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*Submit Proposal*

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**Points to Note**

1. All files required to be Digitally Signed are indeed Digitally Signed in .p7s format and should not exceed the file number and file size limits. You may compress multiple files into .zip file for uploading if necessary.
2. The time for upload is subject to many factors. You should allow sufficient time to upload and submit your proposal well before the closing date and time.


Login to the e-Tendering System (Works Consultancy Services) and launch the <View Details of Invitation Notice> page.

For EOI

**Step 1** – Click “**Submit EOI**” to submit your EOI.

| [View Details of Invitation Notice](#)

		<a href="#">Back to Invitation Notice</a>	<a href="#">Download Invitation Document</a>	<a href="#">Send Messages/Queries</a>	<a href="#">Submit EOI</a>
Consultancy Agreement No.	capscreen1027				
Procuring Bureau / Department	Civil Engineering and Development Department				
Agreement Title	1				
Type of Invitation	EOI				



**Step 2** – You will then be required to:

- i. Read the Terms and Conditions.
- ii. Tick the checkbox “I/We have read, understood and agreed to all of the above terms and conditions.”
- iii. Input the validation characters generated by the System and click “**Next**”.

## Submit Expression of Interest

### Terms and Conditions

You are requested to read the following terms and conditions carefully.

#### THE E-TENDERING SYSTEM (WORKS CONSULTANCY SERVICES)

#### TERMS AND CONDITIONS OF USE AND PARTICIPATION

The Government provides this e-Tendering System (Works Consultancy Services) (the "**e-TS(CS)**") and related services subject to your compliance with the following terms and conditions (the "**Participation T&C**"). Please read them carefully. The use of the e-TS(CS) shall be governed by these Participation T&C. By accessing the e-TS(CS) Website, all visitors who access e-TS(CS) Website unconditionally accept these Participation T&C. The Government is entitled to revise any Participation T&C at any time without giving prior notice to any person. You are responsible to review the Participation T&C posted on this website regularly for any revisions. The Chinese translation of this document is for reference only. In the event of any conflict or inconsistency between the English text and the Chinese translation of this document, the English text shall prevail.

#### 1. Definitions

1.1 In these Participation T&C, the following words and expressions have the following meanings, unless otherwise defined or the context otherwise requires:

"Consultancy Agreement"	has the meaning prescribed in Clause 2.2 of these Participation T&C
"e-Tendering System (Works Consultancy Services)" or "e-TS(CS)" or "System"	means the electronic procurement platform as described in Clause 2 of these Participation T&C

I/We have read, understood and agreed to all of the above terms and conditions.\*

Please enter the Validation characters as shown in box below (letters are case insensitive):

ORZj

**0 R Z j**



If you cannot see the characters above clearly, please click  to get another set of characters.

**Step 3** – You will then be required to:

- i. Click to select the radio button (<Yes>/<No>) to indicate whether the EOI is submitted in the form of an unincorporated joint venture ("unincorporated JV").
- ii. If clicked <Yes>, input the number of participants in the unincorporated JV and then start uploading the file(s).
- iii. If clicked <No>, start uploading the file(s).

**Express of Interest Submission Arrangement:**

Is the EOI submitted in the form of an unincorporated joint venture ("unincorporated JV")? \*  Yes  No

Number of participants in the unincorporated JV \*

▼ **Upload Expression of Interest \***

File Name	Status	Digital Signature Verification	Verification Status
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[Click here](#) to upload other documents, such as "Readme.rtf" file.

I confirm the uploaded files are free of computer virus. \*

I certify that Invitation Document, all Addendum (if any) and letters (if any) related to this consultancy agreement issued via the System before Closing Date has been taken into account in my proposal. \*

[Back](#) [Submit](#) [Upload](#)

- iv. Since all files (except the README.rtf file) under EOI submission must be Digitally Signed, Digital Signature Verification for each uploaded file is required.
- v. Click **"Upload"** to choose file(s) to upload.

**Express of Interest Submission Arrangement:**

Is the EOI submitted in the form of an unincorporated joint venture ("unincorporated JV")? \*  Yes  No

Number of participants in the unincorporated JV \*

▼ **Upload Expression of Interest \***

File Name	Status	Digital Signature Verification	Verification Status
-----------	--------	--------------------------------	---------------------

[Click here](#) to upload other documents, such as "Readme.rtf" file.

I confirm the uploaded files are free of computer virus. \*

I certify that Invitation Document, all Addendum (if any) and letters (if any) related to this consultancy agreement issued via the System before Closing Date has been taken into account in my proposal. \*

[Back](#) [Submit](#) [Upload](#)

- vi. Once a file is successfully uploaded, digital signature(s) in the uploaded file will be listed in the Digital Signature Verification dialogue box for checking. Click checkbox to select the Type of Digital Signature:
  - a) For unincorporated JV:
    - a. Type (i): a digital signature of a person authorised by the participant in the unincorporated JV to sign Government contracts or
    - b. Type (ii): a digital signature of a witness.
  - b) For non-unincorporated JV:
    - a. Type (i): a digital signature of a person authorised by the consultant to sign Government contracts or
    - b. Type (ii): a digital signature of a witness.
  - c) The number of checked Type (i) digital signature(s) must be equal to the number of participants in the unincorporated JV (one for non-unincorporated JV)
  - d) Click **"Confirm"** button to complete Digital Signature Verification.

**For unincorporated JV**

**Digital Signature Verification**



The digital signatures in the uploaded file are listed below. Please indicate whether each of the listed digital signatures is

Type (i): a digital signature of a person authorised by the participant in the unincorporated JV to sign Government contracts;  
OR  
Type (ii): a digital signature of a witness.

(Note: The number of Type (i) digital signatures must be equal to the number of participants in the unincorporated JV.)

Uploaded File of EOI: EOI.p7s  
Number of digital signature indicated as Type (i): 0 (out of 2 unincorporated JV participants).

Digital Signature Number	Organisation	Name	Type of e-Cert	e-Cert Expiry Date	Digital Signature	
					Type (i): Person authorised by the participant in the unincorporated JV	Type (ii): Witness
1	21534780 BRN 86530766-000 COMPANY 4\$# LIMITED	JULY CENTRAL	DS ID-CERT CLASS 5 (82956)	23/03/2028 11:20:42 AM	<input type="checkbox"/>	<input type="checkbox"/>
2	21534779 BRN 74532182-000 LIMIT % LIMITED	BASICAL GOOD GUY	DS ID-CERT CLASS 5 (82955)	23/03/2028 11:20:42 AM	<input type="checkbox"/>	<input type="checkbox"/>
3	21534768 BRN 96847317-000 TEST DIFFERENT SIMBLE () LIMITED	WONG SIU MING	DS ID-CERT CLASS 2 (82954)	23/03/2028 11:20:38 AM	<input type="checkbox"/>	<input type="checkbox"/>
4	21534757 BRN 54373457-000 TESTING 1 LIMITED	JACKY MA	DS ID-CERT CLASS 2 (82953)	23/03/2028 11:20:38 AM	<input type="checkbox"/>	<input type="checkbox"/>

**For non-unincorporated JV**

**Digital Signature Verification**



The digital signatures in the uploaded file are listed below. Please indicate whether each of the listed digital signatures is

Type (i): a digital signature of a person authorised by the consultant to sign Government contracts;  
OR  
Type (ii): a digital signature of a witness.


(Note: There must be ONE digital signature indicated as Type (i).)

Uploaded File of EOI: EOI.p7s

Digital Signature Number	Organisation	Name	Type of e-Cert	e-Cert Expiry Date	Digital Signature	
					Type (i): Person authorised by the consultant	Type (ii): Witness
1	21534780 BRN 86530766-000 COMPANY 4\$# LIMITED	JULY CENTRAL	DS ID-CERT CLASS 5 (82956)	23/03/2028 11:20:42 AM	<input type="checkbox"/>	<input type="checkbox"/>
2	21534779 BRN 74532182-000 LIMIT % LIMITED	BASICAL GOOD GUY	DS ID-CERT CLASS 5 (82955)	23/03/2028 11:20:42 AM	<input type="checkbox"/>	<input type="checkbox"/>
3	21534768 BRN 96847317-000 TEST DIFFERENT SIMBLE () LIMITED	WONG SIU MING	DS ID-CERT CLASS 2 (82954)	23/03/2028 11:20:38 AM	<input type="checkbox"/>	<input type="checkbox"/>
4	21534757 BRN 54373457-000 TESTING 1 LIMITED	JACKY MA	DS ID-CERT CLASS 2 (82953)	23/03/2028 11:20:38 AM	<input type="checkbox"/>	<input type="checkbox"/>

## e-Tendering System (Works Consultancy Services)




- vii. Click [here](#) to upload other documents such as “Readme.rtf” file.
- viii. After completion of all uploading, click the checkbox to confirm the statement “I confirm the uploaded files are free of computer virus.” and “I certify that Invitation Document, all Addendum (if any) and letters (if any) related to this consultancy agreement issued via the System before Closing Date has been taken into account in my proposal.”
- ix. You may delete the uploaded file(s) by clicking the  icon at any time.
- x. Finally, click “**Submit**” for the submission.

**Express of Interest Submission Arrangement:**

Is the EOI submitted in the form of an unincorporated joint venture (“unincorporated JV”)?  Yes  No

Number of participants in the unincorporated JV

▼ Upload Expression of Interest \*

File Name	Status	Digital Signature Verification	Verification Status
EOI.p7s (0.11MB) (MD5 checksum:3e0245231c0f271fd3355a1612921c13) 	Upload Completed 	<input type="button" value="Edit"/>	Completed 

Click [here](#) to upload other documents, such as “Readme.rtf” file.

I confirm the uploaded files are free of computer virus. \*

I certify that Invitation Document, all Addendum (if any) and letters (if any) related to this consultancy agreement issued via the System before Closing Date has been taken into account in my proposal. \*

### Points to Note

1. Make sure that the EOI submission are Digitally Signed in .p7s format, in accordance with the “Requirements for Submission in Electronic Format”. Failure of which may render your EOI submission non-conforming.
2. If the submission is submitted in form of an unincorporated joint venture, make sure the relevant files are Digitally Signed by EACH AND EVERY participant of the unincorporated joint venture. Failure of which may render your EOI submission non-conforming.
3. Verify that all of the Organisational e-Cert you are using are valid Organisational e-Cert issued by a recognized certificate authority under the Electronic Transaction Ordinance (Cap. 533).
4. For the “Upload Expression of Interest” section:
  - All files are required to be Digitally Signed in .p7s format
  - Each file shall not exceed 500MB in size.
  - The maximum number of files is 10.
  - The total file size shall not exceed 1GB.
  - .zip file is NOT allowed.
5. Make sure that all files of your EOI submission are uploaded.

6. To ensure the integrity of the uploaded file, make sure that the MD5 checksum displayed next to the uploaded file name is the same as the MD5 checksum of your local file. MD5 checksum of your local file can be generated by the following steps in your Windows/Mac workstation:

For Windows OS workstation,

1. Open Command Prompt.
2. Change directory to the directory that contains the file whose MD5 checksum you want to verify.
3. Type “certutil -hashfile <file name with extension> MD5” in command prompt to check.

For Mac OS workstation,

1. Open Terminal.
2. Change directory to the directory that contains the file whose MD5 checksum you want to verify.
3. Type “MD5 <file name with extension>” in Terminal to check.

7. Uploading files alone does not complete the EOI submission process. After uploading, remember to click the “Submit” button and verify that you receive an acknowledgement of your submission.

**Step 4** – A Submission Checklist dialogue box will appear. Read the important reminders carefully and click all the checkboxes to confirm that you have read and understood them. Click “**Submit**” to proceed.

EOI Submission Checklist

Please read the following important reminders carefully and click the checkboxes  to confirm that you have read and understood them.

No.	Clause	
1	Before submitting the EOI, verify that all files to be submitted have been uploaded.	<input type="checkbox"/>
2	In case you wish to replace or supplement any file or a part of a file in your submitted EOI, you must do so by re-submitting the <b>entire</b> EOI.	<input type="checkbox"/>
3	In case there are more than one EOI submissions submitted, the latest submission shall prevail and all previous submission will not be opened or considered.	<input type="checkbox"/>
4	Make sure that all of the Organisational e-Cert you are using are valid Organisational e-Cert issued by a recognized certificate authority under the Electronic Transaction Ordinance (Cap. 533).	<input type="checkbox"/>
5	Verify that the file size of each file uploaded matches with the size of the original file.	<input type="checkbox"/>
6	To ensure the integrity of the uploaded file, make sure that the MD5 checksum displayed next to the uploaded file name is the same as the MD5 checksum of your local file. <a href="#">&lt;&lt;Reference Guide for Verifying the Integrity of the Uploaded Files with MD5 Checksum&gt;&gt;</a>	<input type="checkbox"/>

## e-Tendering System (Works Consultancy Services)

**Step 5** – An acknowledgement page will pop up to indicate successful submission. Click “**Save**” and save the acknowledgement page for record.

**Acknowledgment**

**Important Reminders**



1. Save this acknowledgment for your record [click the “save” button].
2. Double-check the list of files includes all the files to be submitted and is complete.
3. Double-check that the file sizes of each file submitted match the sizes of the original files.

Consultancy Information:

Consultancy Agreement No.	AACSB-DCSC-0715-EOI-01
Procuring Bureau/Department	Water Supplies Department
Agreement Title	AACSB-DCSC-0715-EOI-01
Type of Invitation	Expression of Interest

Receipt:

Submission Complete Time	17 July 2024 17:28 (Hong Kong Time)
Registrant Name	Asia Engineering (HK) Limited
Reference Number	2407 1700 0000 0664
File Submitted	Expression of Interest EOI1.pdf.p7s (0.05MB) (MD5 checksum:cf0bff1bc35e78aa864904f0195783df)

 **Save** **Back to Invitation Notice** 


## For T&F

**Step 1** – Click “**Submit T&F Proposal**” to submit your T&F proposal.

**View Details of Invitation Notice**

**Back to Invitation Notice** **Download Invitation Document** **Send Messages/Queries** **Submit T&F Proposals**

Consultancy Agreement No.	capscreen1030
Procuring Bureau / Department	Civil Engineering and Development Department
Agreement Title	1
Type of Invitation	T&F Proposals



## e-Tendering System (Works Consultancy Services)

**Step 2** – You will then be required to:

- i. Read the Terms and Conditions.
- ii. Tick the checkbox “I/We have read, understood and agreed to all of the above terms and conditions.”
- iii. Input the validation characters generated by the System and click “Next”.

### Submit Technical and Fee Proposals

**Terms and Conditions**

You are requested to read the following terms and conditions carefully.

**THE E-TENDERING SYSTEM (WORKS CONSULTANCY SERVICES)**

**TERMS AND CONDITIONS OF USE AND PARTICIPATION**

The Government provides this e-Tendering System (Works Consultancy Services) (the “**e-TS(CS)**”) and related services subject to your compliance with the following terms and conditions (the “**Participation T&C**”). Please read them carefully. The use of the e-TS(CS) shall be governed by these Participation T&C. By accessing the e-TS(CS) Website, all visitors who access e-TS(CS) Website unconditionally accept these Participation T&C. The Government is entitled to revise any Participation T&C at any time without giving prior notice to any person. You are responsible to review the Participation T&C posted on this website regularly for any revisions. The Chinese translation of this document is for reference only. In the event of any conflict or inconsistency between the English text and the Chinese translation of this document, the English text shall prevail.

**1. Definitions**


1.1 In these Participation T&C, the following words and expressions have the following meanings, unless otherwise defined or the context otherwise requires:

"Consultancy Agreement"	has the meaning prescribed in Clause 2.2 of these Participation T&C
"e-Tendering System (Works Consultancy Services)" or "e-TS(CS)" or "System"	means the electronic procurement platform as described in Clause 2 of these Participation T&C

I/We have read, understood and agreed to all of the above terms and conditions. \*

Please enter the Validation characters as shown in box below (letters are case insensitive):

FUK4

**F U k 4** 

If you cannot see the characters above clearly, please click  to get another set of characters.

**Step 3** – You will then be required to:

- i. Click to select the radio button (<Yes>/<No>) to indicate whether the T&F is submitted in the form of an unincorporated joint venture (“unincorporated JV”).
- ii. If clicked <Yes>, input the number of participants in the unincorporated JV and then start uploading the file(s).
- iii. If clicked <No>, start uploading the file(s).

## e-Tendering System (Works Consultancy Services)

### Technical and Fee Proposals Submission Arrangement:

Is the technical and fee proposals submitted in the form of an unincorporated joint venture ("unincorporated JV")? \*  Yes  No

Number of participants in the unincorporated JV \*

Upload Technical Proposal \* (Please ensure only Technical Proposal is uploaded)

File Name	Status
<a href="#">Upload</a>	

Upload Fee Proposal \* (Please ensure only Fee Proposal is uploaded)

File Name	Status	Digital Signature Verification	Verification Status
<a href="#">Upload</a>			

I confirm the uploaded files are free of computer virus. \*

I certify that Invitation Document, all Addendum (if any) and letters (if any) related to this consultancy agreement issued via the System before Closing Date has been taken into account in my proposal. \*

[Back](#) [Submit](#)

### For Upload Technical Proposal

- iv. Click **“Upload”** to choose file(s) to upload. No Digital Signature Verification for the uploaded file is required.

### Technical and Fee Proposals Submission Arrangement:

Is the technical and fee proposals submitted in the form of an unincorporated joint venture ("unincorporated JV")? \*  Yes  No

Number of participants in the unincorporated JV \*

Upload Technical Proposal \* (Please ensure only Technical Proposal is uploaded)

File Name	Status
<a href="#">Upload</a>	

Upload Fee Proposal \* (Please ensure only Fee Proposal is uploaded)

File Name	Status	Digital Signature Verification	Verification Status
<a href="#">Upload</a>			

I confirm the uploaded files are free of computer virus. \*

I certify that Invitation Document, all Addendum (if any) and letters (if any) related to this consultancy agreement issued via the System before Closing Date has been taken into account in my proposal. \*

[Back](#) [Submit](#)

### For Upload Fee Proposal

- v. Since fee proposal must be Digitally Signed, Digital Signature Verification for the uploaded file is required.
- vi. Click **“Upload”** to choose file(s) to upload.



## e-Tendering System (Works Consultancy Services)

### Technical and Fee Proposals Submission Arrangement:

Is the technical and fee proposals submitted in the form of an unincorporated joint venture ("unincorporated JV")?  Yes  No

Number of participants in the unincorporated JV \*

#### Upload Technical Proposal \* (Please ensure only Technical Proposal is uploaded)

File Name	Status
Technical Proposal.pdf (0.11MB) (MD5 checksum:061a64dd6a2bbeb28180e88020bbae57) 	Upload Completed 

[Upload](#)

#### Upload Fee Proposal \* (Please ensure only Fee Proposal is uploaded)

File Name	Status	Digital Signature Verification	Verification Status
-----------	--------	--------------------------------	---------------------

[Upload](#)

I confirm the uploaded files are free of computer virus. \*

I certify that Invitation Document, all Addendum (if any) and letters (if any) related to this consultancy agreement issued via the System before Closing Date has been taken into account in my proposal. \*

[Back](#) [Submit](#)

- vii. Once a file is successfully uploaded, digital signature(s) in the uploaded file will be listed in the Digital Signature Verification dialogue box for checking. Click checkbox to select the Type of Digital Signature:
  - a) For unincorporated JV: a digital signature of a person authorised by the participant in the unincorporated JV to sign Government contracts
  - b) For non-unincorporated JV: a digital signature of a person authorised by the consultant to sign Government contracts
- viii. The number of checked Type (i) digital signature(s) must be equal to the number of participants in the unincorporated JV (one for non-unincorporated JV)
- ix. Click **“Confirm”** button to complete Digital Signature Verification.

**For unincorporated JV**


**Digital Signature Verification**

The digital signatures in the uploaded file are listed below. Please indicate whether each of the listed digital signatures is a digital signature of a person authorised by the participant in the unincorporated JV to sign Government contracts.

(Note: The number of selected digital signatures must be equal to the number of participants in the unincorporated JV.)

Uploaded File of Fee Proposal: Fee.pdf.p7s  
 Number of digital signatures indicated: 0 (out of 2 unincorporated JV participants).

Digital Signature Number	Organisation	Name	Type of e-Cert	e-Cert Expiry Date	Digital Signature of the person authorised by the participant in the unincorporated JV
1	21534780 BRN 86530766-000 COMPANY 4\$# LIMITED	JULY CENTRAL	DS ID-CERT CLASS 5 (82956)	23/03/2028 11:20:42 AM	<input type="checkbox"/>
2	21534779 BRN 74532182-000 LIMIT % LIMITED	BASICAL GOOD GUY	DS ID-CERT CLASS 5 (82955)	23/03/2028 11:20:42 AM	<input type="checkbox"/>
3	21534768 BRN 96847317-000 TEST DIFFERENT SIMBLE () LIMITED	WONG SIU MING	DS ID-CERT CLASS 2 (82954)	23/03/2028 11:20:38 AM	<input type="checkbox"/>
4	21534757 BRN 54373457-000 TESTING 1 LIMITED	JACKY MA	DS ID-CERT CLASS 2 (82953)	23/03/2028 11:20:38 AM	<input type="checkbox"/>



**For non-unincorporated JV**


**Digital Signature Verification**

The digital signatures in the uploaded file are listed below. Please indicate whether each of the listed digital signatures is a digital signature of a person authorised by the consultant to sign Government contracts.


(Note: There must be ONE digital signature to be indicated.)

Uploaded File of Fee Proposal: Fee.pdf.p7s

Digital Signature Number	Organisation	Name	Type of e-Cert	e-Cert Expiry Date	Digital Signature of the person authorised by the consultant
1	21534780 BRN 86530766-000 COMPANY 4\$# LIMITED	JULY CENTRAL	DS ID-CERT CLASS 5 (82956)	23/03/2028 11:20:42 AM	<input type="checkbox"/>
2	21534779 BRN 74532182-000 LIMIT % LIMITED	BASICAL GOOD GUY	DS ID-CERT CLASS 5 (82955)	23/03/2028 11:20:42 AM	<input type="checkbox"/>
3	21534768 BRN 96847317-000 TEST DIFFERENT SIMBLE () LIMITED	WONG SIU MING	DS ID-CERT CLASS 2 (82954)	23/03/2028 11:20:38 AM	<input type="checkbox"/>
4	21534757 BRN 54373457-000 TESTING 1 LIMITED	JACKY MA	DS ID-CERT CLASS 2 (82953)	23/03/2028 11:20:38 AM	<input type="checkbox"/>



## e-Tendering System (Works Consultancy Services)


- x. After completion of all uploading, click the checkbox to confirm the statement “I confirm the uploaded files are free of computer virus.” and “I certify that Invitation Document, all Addendum (if any) and letters (if any) related to this consultancy agreement issued via the System before Closing Date has been taken into account in my proposal.”
- xi. You may delete the uploaded file(s) by clicking the  icon at any time.
- xii. Finally, click “**Submit**” for the submission.

### Technical and Fee Proposals Submission Arrangement:

Is the technical and fee proposals submitted in the form of an unincorporated joint venture (“unincorporated JV”)? \*  Yes  No




Number of participants in the unincorporated JV \*

▼ Upload Technical Proposal \* (Please ensure only Technical Proposal is uploaded)

File Name	Status
Technical Proposal.pdf (0.11MB) (MD5 checksum:061a64dd6a2bbeb28180e88020bbae57) 	Upload Completed 

[Upload](#)

▼ Upload Fee Proposal \* (Please ensure only Fee Proposal is uploaded)

File Name	Status	Digital Signature Verification	Verification Status
Fee Proposal.pdf.p7s (0.11MB) (MD5 checksum:3e0245231c0f271fd3355a1612921c13) 	Upload Completed 	<a href="#">Edit</a>	Completed 

[Upload](#)

- I confirm the uploaded files are free of computer virus. \*

I certify that Invitation Document, all Addendum (if any) and letters (if any) related to this consultancy agreement issued via the System before Closing Date has been taken into account in my proposal. \*



[Back](#) [Submit](#)

### Points to Note


1. Make sure that all files required to be Digitally Signed are indeed Digitally Signed in .p7s format, in accordance with the “Requirements for Submission in Electronic Format”. Failure of which may render your T&F Proposals non-conforming.
2. If the submission is submitted in form of an unincorporated joint venture, make sure the relevant files are Digitally Signed by EACH AND EVERY participant of the unincorporated joint venture. Failure of which may render your T&F Proposals non-conforming.
3. Verify that all of the Organisational e-Cert you are using are valid Organisational e-Cert issued by a recognized certificate authority under the Electronic Transaction Ordinance (Cap. 533).
4. For the “Upload Technical Proposal” section:
  - Each file shall not exceed 500MB in size.
  - The maximum number of files is 10.
  - The total file size shall not exceed 1GB.
  - For a .zip file which comprises multiple files and which has to be signed, each individual file shall be separately signed digitally.
5. For the “Upload Fee Proposal” section, only one file shall be submitted. The file must be originally in .pdf format and Digitally Signed in .p7s format before submission. The size of the file shall not exceed 500MB. .zip file is NOT allowed.


6. Make sure that all files of your T&F Proposals are uploaded.
7. To ensure the integrity of the uploaded file, make sure that the MD5 checksum displayed next to the uploaded file name is the same as the MD5 checksum of your local file. MD5 checksum of your local file can be generated by the following steps in your Windows/Mac workstation:  
For Windows OS workstation,
  1. Open Command Prompt.
  2. Change directory to the directory that contains the file whose MD5 checksum you want to verify.
  3. Type “certutil -hashfile <file name with extension> MD5” in command prompt to check.For Mac OS workstation,
  1. Open Terminal.
  2. Change directory to the directory that contains the file whose MD5 checksum you want to verify.
  3. Type “MD5 <file name with extension>” in Terminal to check.
8. Uploading files alone does not complete the proposal submission process. After uploading, remember to click the “Submit” button and verify that you receive an acknowledgement of your submission.

**Step 4** – A Submission Checklist dialogue box will appear. Read the important reminders carefully and click all the checkboxes to confirm that you have read and understood them. Click “**Submit**” to proceed.

**T&F Submission Checklist** ✕

Please read the following important reminders carefully and click the checkboxes  to confirm that you have read and understood them.

No.	Clause	<input type="checkbox"/>
1	Before submitting the proposal, verify that all files to be submitted have been uploaded.	<input type="checkbox"/>
2	In case you wish to replace or supplement any file or a part of a file in your submitted T&F Proposals, you must do so by re-submitting the <b>entire</b> Technical Proposal and/or Fee Proposal. 	<input type="checkbox"/>
3	In case there are more than one submissions under the "Upload Technical Proposal" Section or the "Upload Fee Proposal" Section, the latest submission in that Section shall prevail and all previous submission in that Section will not be opened or considered.	<input type="checkbox"/>
4	Make sure that all of the Organisational e-Cert you are using are valid Organisational e-Cert issued by a recognized certificate authority under the Electronic Transaction Ordinance (Cap. 533).	<input type="checkbox"/>
5	Make sure that all files required to be Digitally Signed are indeed Digitally Signed in .p7s format, in accordance with the "Requirements for Tender Submission in Electronic Format".	<input type="checkbox"/>
6	For a .zip file comprising multiple files that have to be Digitally Signed, each individual file shall be separately Digitally Signed.	<input type="checkbox"/>
7	Verify that the file size of each uploaded file matches with the size of the original file.	<input type="checkbox"/>
8	To ensure the integrity of the uploaded file, make sure that the MD5 checksum displayed next to the uploaded file name is the same as the MD5 checksum of your local file. <a href="#">&lt;&lt;Reference Guide for Verifying the Integrity of the Uploaded Files with MD5 Checksum&gt;&gt;</a>	<input type="checkbox"/>



**Step 5** – An acknowledgement page will pop up to indicate successful submission. Click **“Save”** and save the acknowledgement page for record.

## Acknowledgment

### Important Reminders

1. Save this acknowledgment for your record [click the "save" button].
2. Double-check the list of files includes all the files to be submitted and is complete.
3. Double-check that the file sizes of each file submitted match the sizes of the original files.

### Consultancy Information:

Consultancy Agreement No.	CE 0712D/TF1 (02)
Procuring Bureau/Department	Water Supplies Department
Agreement Title	EACSB-DCSC-0712-TF1-02
Type of Invitation	Technical and Fee Proposals

### Receipt:

Submission Complete Time	17 July 2024 17:42 (Hong Kong Time)	
Registrant Name	Asia Engineering (HK) Limited	
Reference Number	2407 1700 0000 0665	
File Submitted	Technical Proposal	
	Tech1.pdf.p7s (MD5 checksum:cf0bff1bc35e78aa864904f0195783df)	(0.05MB)
File Submitted	Fee Proposal	
	Fee1.pdf.p7s (MD5 checksum:192c7e5e3ae4b099348e3bffd05fcb9a)	(0.05MB)

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